

Sat Jinda Kalyana (PG) College, Kalanaur

(NAAC ACCREDITED 'A' GRADE & ISO 9001:2015 CERTIFIED INSTITUTE)

Contact Number: 01258222439 (Off.), 8607022439(Mb.)

Email: sjkc@rediffmail.com

Website: www.sjkc.ac.in

AQAR: 2022-2023



CRITERION 6

Governance, Leadership and Management

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative set up, appointment and service rules, procedures etc.

Documents

1. List of Governing Body members
2. List of annual committees
2. Supporting documents of adherence to the rules
 - a. Revised criteria for appointment
3. Policy Document of Grievance Redressal Cell

Submitted to



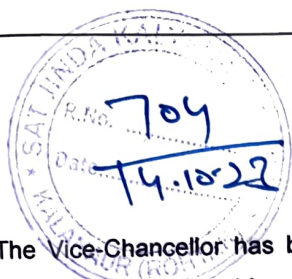
National Assessment and Accreditation Council



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A+' Grade



Seen & office to Put in
Society Elector
14/10/22
Randeep Kumar
14/10/22

NOTIFICATION

The Vice-Chancellor has been pleased to approve the election report of the Governing Body of Sat Jinda Kalyana College, Kalanaur, Rohtak held on 06.08.2023 under the supervision of University Observer, Prof. Harish Dureja, Dept. of Pharmaceutical Science, M.D. University, Rohtak. As per election report, the following office Bearers, Members of Governing Body, Teaching and Non-teaching staff representatives elected unopposed:-

Post	Name of candidate	Father's Name
Office Bearers		
President	Sh. Shadi Lal Batra	Sh. Aishi Lal Batra
Vice-President	Sh. Bihari Lal Madan	Sh. Ladha Ram Madan
General Secretary	Sh. Mahinder Kumar Khurana	Sh. Ram Ditta Mal
Treasurer	Sh. Gaurav Juneja	Sh. Santosh Kumar Juneja

Members of the Governing Body

1.	Sh. Ved Parkash Batra	Sh. Aishi Lal Batra
2.	Sh. Ashwani Kumar Juneja	Sh. Hari Chand Juneja
3.	Dr. Aparna Batra	Sh. Shadi Lal Batra
4.	Dr. Rashmi Bajaj	Sh. Roshan Lal Bajaj
5.	Sh. Surender Kumar Batra	Late Sh. Shiva Ditta
6.	Sh. Mahesh Chaudhri	Sh. B.K. Chaudhri
7.	Sh. Sumit Kumar Batra	Sh. Raj Kumar Batra
8.	Sh. Pawan Kumar Juneja	Sh. Manohar Lal Juneja

Teaching Staff Representatives

1. Dr. Gurvinder Singh S/o Sh. Balwant Singh, Associate Prof. in Mathematics
2. Dr. Mamta Rani D/o Sh. Rattan Singh, Associate Prof. in Political Science

Non-Teaching Staff Representative

1. Sh. Sanjay Kumar S/o Sh. Ved Prakash, Deputy Superintendent

In addition to above, the Vice-Chancellor has been pleased to appoint Dr. Randeep Rana, Dept. of English, M.D. University, Rohtak as University Nominee on the above said Governing Body for a period of three years.

Dean Colleges Dev. Council

Email

Endst.No.CB-IV (C)/2023/ 24192-94

Dated 29-9-2023

Copy of the above is forwarded to the following for information and necessary action:

1. Prof. Randeep Rana, Dept. of English, M.D. University, Rohtak.
2. President, Governing Body, Sat Jinda Kalyana College, Kalanaur, Rohtak.
3. Principal, Sat Jinda Kalyana College, Kalanaur, Rohtak with the request to pay TA/DA etc. to the University Nominee as and when, he attends the meeting of the Governing Body.

Deepak Kumar
29/9/23
Superintendent (Colleges)
For DCDC

SAT JINDA KALYANA COLLEGE, KALANAUR (ROHTAK)

Annual Duties (2022-2023)

Dated : 14.08.2022

The duties mentioned against each faculty members shall come into force w.e.f. 16.08.2022
Convener/Incharges of various committees/cells are requested to note down the name of faculty members associated with them. Ex-Convener/Incharges are directed to hand over the charges, if any, to new incumbents by 19.08.2022 under intimation to the undersigned

1 College Council 1 Dr. N.K.Dua (Chairperson) 2 Dr. R.K. Bhaskar (Co-Ordinator) 3 Mrs. Urmil Dalal 4 Dr. Sushma Sharma 5 Dr. Ritu Lall	9 Library Advisory & Book-Bank Committee 1 Dr. Mamta Rani (Convener) 2 Dr. Deepa Juneja 3 Sh. Raj Kumar Vats
2 IQAC 1 Dr. N.K.Dua (Chairperson) 2 Dr. R.K. Bhaskar (Co-Ordinator) 3 Mrs. Urmil Dalal 4 Dr. Ritu Lall 5 Dr. Shalini Sharma 6 Dr. Gurvinder Singh 7 Dr. Mamta Rani 8 Dr. Poonam Adhlakha 9 Dr. Manasa Rai 10 Sh. Sanjay Khitha	10 SC/ST & Minority Cell 1 Dr. Mamta Rani (Convener) 2 Dr. Shalini Sharma 3 Dr. Gurvinder Singh 4 Dr. Suman
4 RUSA/UGC Committee 1 Dr. Gurvinder Singh (Convener) 2 Dr. Mamta Rani 3 Dr. Poonam Adhlakha 4 Sh. M.S.Sharma	11 Hospitality Committee 1 Dr. Sushma Sharma (Convener) 2 Dr. Poonam Adhlakha 3 Dr. Umesh Kumar 4 Ms. Payal Gulati 5 Dr. Suman
5 Purchase Committee 1 Dr. Ritu Lall (Convener) 2 Dr. Mamta Rani 3 Ms. Payal Gulati 4 Sh. M.S.Sharma	12 College Dispensary/First Aid 1 Dr. Ritu Lall 2 Dr. Gurvinder Singh 3 Dr. Poonam Adhlakha
6 Chief Mentor Dr. R.K.Bhaskar	13 College Magazine Committee 1 Dr. Shalini Sharma (Chief Editor) 2 Dr. Vikas Kumar 3 Dr. Deepa Juneja 4 Dr. Poonam Adhlakha 5 Dr. Manasa Rai 6 Dr. Umesh Kumar
7 Building Committee & Beautification of Campus 1 Dr. Vikas Kumar (Convener/Estate Officer) 2 Dr. Satish Narwal 3 Dr. Suman 4 Dr. Krishan Kumar 5 Sh. Hemant, Clerk	14 Youth Red Cross & Red Ribbon Club Dr. Shalini Sharma (Counselor) Advisory Committee 1 Dr. N.K.Dua (Chairperson) 2 Dr. Ritu Lall 3 Dr. Poonam Adhlakha 4 Dr. Satish Narwal
8 University Works Incharge 1 Dr. Manasa Rai 2 Dr. Umesh Kumar	15 Time Table Committee (UG) 1 Dr. Poonam Adhlakha 2 Mrs. Laxmi 16 Time Table Committee (PG) 1 Mrs. Urmil Dalal 2 Dr. Anshu Ahuja

14/8/22

7.1.8/SC/59-Hisabdar

6.2.2 & 6.5.2 & 7.1.10

Tent / Sand /

17	Shamiana & Seating Arrangement Committee	29	Press/Media Committee
	1 Dr. Satish Narwal (Convener) <i>Harish</i> 2 Sh. Harish Chaner <i>Harish</i> 3 Dr. Krishan Kumar 5 Sh. Hemanet, Clerk		1 Dr. Manasa Rai <i>Harish</i> 2 Dr. Umesh Kumar <i>vr</i> 3 Dr. Suman <i>Suman</i> 4 Sh. Naresh Kumar, Clerk
18	NCC Officer	30	Cultural & Youth Festival
	1 Dr. Vikas Kumar (Boys Unit) ANO <i>Vikas</i> 2 Dr. Deepa Juneja (Girls Incharge) <i>vr</i>		Dr. Shalini Sharma (Convener) <i>Shalini</i> Dr. Manasa Rai (Co-Convener) <i>Harish</i> 1 Dr. Manasa Rai (Symposium, <i>Harish</i> 2 Dr. Umesh Kumar Debate, Poetry, <i>vr</i> 3 Sh. Harish Chaner English) <i>Harish</i> 4 Dr. Vikas Kumar Debate (Hindi) <i>vr</i> 5 Dr. Suman <i>Suman</i> 6 Dr. Shalini Sharma (Skit/Mime) <i>Harish</i> 7 Dr. Satish Narwal <i>Harish</i> 8 Dr. Mamta Rani (Poetry Haryanvi) <i>vr</i> 9 Dr. Vikas Kumar (Poetry Hindi) <i>vr</i> 10 Dr. Vikas Kumar (Poetry Urdu) <i>vr</i> 11 Dr. Ritu Lall <i>Phall</i> 12 Dr. Mamta Rani <i>Mamta</i> 13 Dr. Deepa Juneja <i>vr</i> Quizes 14 Ms. Payal Gulati <i>Payal</i> 15 Dr. Umesh Kumar (Shalokacharan/ <i>vr</i> Declamation-Skt.) <i>vr</i> 16 Dr. Gurvinder Singh (Punjabi Poetry) <i>vr</i>
19	Alumni Cell		
	1 Dr. Ritu Lall (Convener) <i>Phall</i> 2 Dr. Deepa Juneja <i>vr</i> 3 Dr. Poonam Adhlakha <i>Poonam</i> 4 Dr. Umesh Kumar <i>vr</i> 5 Ms. Payal Gulati <i>Payal</i> 6 Sh. Sanjay Khitha		
20	P.T.M.		
	1 Dr. Sushma Sharma (Convener) <i>Sushma</i> 2 Dr. Umesh Kumar <i>vr</i> 3 Dr. Suman <i>Suman</i> 4 Ms. Payal Gulati <i>Payal</i>		
21	Legal Literacy Cell		
	1 Dr. Mamta Rani (Convener) <i>Mamta</i> 2 Dr. Vikas Kumar <i>vr</i> 3 Dr. Manasa Rai <i>Harish</i>		
22	House Exam Cell	31	NSS Officers
	1 Mrs. Urmil Dalal (Convener) <i>vr</i> 2 Dr. Vikas Kumar <i>vr</i>		Sh. Harish Chaner (Boys Unit-I) <i>Harish</i> Dr. Suman (Girls Unit-II) <i>Suman</i>
23	Women Cell		NSS Advisory Committee
	1 Dr. Mamta Rani (Convener) <i>Mamta</i> 2 Dr. Umesh Kumar <i>vr</i> 3 Ms. Payal Gulati <i>Payal</i>		1 Dr. N.K. Dua (chairperson) 2 Dr. Shalini Sharma <i>Shalini</i> 3 Dr. Poonam Adhlakha <i>Poonam</i> 4 Dr. Satish Narwal <i>Harish</i>
24	Income Tax Calculation Committee	32	Discipline Committee
	1 Dr. R.K. Bhaskar 2 Ms. Payal Gulati <i>Payal</i>		1 Dr. R.K. Bhaskar (Convener) 2 Mrs. Urmil Dalal <i>vr</i> 3 Dr. Sushma Sharma <i>Sushma</i> 4 Dr. Shalini Sharma <i>Shalini</i> 5 Dr. Gurvinder Singh <i>vr</i> 6 Dr. Mamta Rani <i>Mamta</i> 7 Dr. Vikas Kumar <i>vr</i> 8 Dr. Satish Narwal <i>Harish</i> 9 Dr. Suman <i>Suman</i> 10 Sh. Harish Chaner <i>Harish</i> 11 Dr. Krishan Kumar
25	Bursar		
	Dr. Gurvinder Singh <i>vr</i>		
26	Earn While You Learn	33	Decoration Committee
	1 Dr. Sushma Sharma (Convener) <i>Sushma</i> 2 Dr. Manasa Rai <i>Harish</i> 2 Dr. Suman <i>Suman</i> 3 Ms. Payal Gulati <i>Payal</i>		1 Dr. Mamta Rani (Convener) <i>Mamta</i> 2 Dr. Satish Narwal <i>Harish</i> 3 Dr. Suman <i>Suman</i> 4 Ms. Payal Gulati <i>Payal</i>
27	Environmental Club		
	1 Mrs. Urmil Dalal (Convener) <i>vr</i> 2 Dr. Deepa Juneja <i>vr</i> 3 Dr. Satish Narwal <i>Harish</i> 4 Sh. Harish Chaner <i>Harish</i>		
28	A.S.P.I.O		
	1 Dr. Sushma Sharma <i>Sushma</i> 2 Sh. M.S. Sharma <i>vr</i>		

14/8/22

34	Photography	46	Grievances Cell
	1 Dr. Poonam Adhlakha (Convener) <i>Poonam</i> 2 Dr. Umesh Kumar <i>vs</i> 3 Sh. Harish Chander <i>Harish</i>		1 Dr. N.K.Dua (Chairperson) 2 Dr. R.K.Bhaskar 3 Dr. Sushma Sharma <i>Spsname</i> 4 Dr. Ritu Lall <i>Rall</i> 5 Dr. Gurvinder Singh <i>vs</i> 6 Dr. Vikas Kumar <i>vs</i> 7 Sh. M.S.Sharma <i>MS</i>
36	Anti Corruption Cell		
	1 Dr. Vikas Kumar (Convener) <i>vs</i> 2 Dr. Deepa Juneja <i>Deepa</i> 3 Dr. Manasa Rai <i>Manasa</i>		
36	Voter Awareness Cell	47	Entrepreneurship Development Club (EDC)
	1 Dr. Sushma Sharma <i>Spsname</i> 2 Dr. Satish Narwal <i>Satish</i> 3 Dr. Suman <i>Suman</i>		1 Dr. Deepa Juneja (Convener) <i>Dr</i> 2 Dr. Manasa Rai <i>Manasa</i> 3 Ms. Payal Gulati <i>Payal</i> 4 Dr. Anshu Ahuja
37	NODAL Officer PRAN		
	Dr. Deepa Juneja <i>Deepa</i>	48	Sports Board
38	Career Counselling & Guidance Cell		1 Dr. N.K.Dua (Chairperson) 2 Dr. Krishan Kumar (Secretary) 3 Dr. Deepa Juneja 4 Dr. Umesh Kumar <i>vs</i>
	1 Dr. Sushma Sharma <i>Spsname</i> 2 Dr. Poonam Adhlakha <i>Poonam</i>		
39	Code of Conduct Committee	49	Employment/Placement/Information Cell
	1 Dr. N.K.Dua (Chairperson) 2 Dr. R.K.Bhaskar (Convener) <i>vs</i> 3 Dr. Ritu Lall <i>Rall</i> 4 Dr. Shalini Sharma <i>Shalini</i> 5 Dr. Manasa Rai <i>Manasa</i>		1 Dr. Deepa Juneja (Convener) <i>Deepa</i> 2 Dr. Poonam Adhlakha <i>Poonam</i> 3 Sh. Harish Chander <i>Harish</i>
40	Brochure/Porspectus Committee	50	Stage Secretary
	1 Dr. Shalini Sharma (Convener) <i>Shalini</i> 2 Dr. Vikas Kumar <i>vs</i> 3 Dr. Manasa Rai <i>Manasa</i>		1 Dr. Shalini Sharma (Convener) <i>Shalini</i> 2 Dr. Vikas Kumar <i>vs</i> 3 Dr. Manasa Rai <i>Manasa</i>
41	Fee Concession Committee	51	Website Management
	1 Dr. R.K.Bhaskar <i>vs</i> 2 Dr. Mamta Rani <i>Mamta</i>		1 Dr. Manasa Rai <i>Manasa</i> 2 Sh. Harish Chander <i>Harish</i> 3 Mrs. Laxmi <i>Laxmi</i>
42	Canteen Committee	52	Road Safety Club
	1 Dr. Satish Narwal <i>Satish</i> 2 Dr. Umesh Kumar <i>vs</i>		1 Dr. Deepa Juneja (Incharge) <i>Deepa</i> 2 Dr. Poonam Adhlakha <i>Poonam</i> 3 Dr. Satish Narwal <i>Satish</i> 4 Ms. Payal Gulati <i>Payal</i>
43	Printing Committee	53	Planning Board
	1 Dr. Shalini Sharma <i>Shalini</i> 2 Dr. Gurvinder Singh <i>Gurinder</i> 3 Dr. Vikas Kumar <i>vs</i> 4 Dr. Manasa Rai <i>Manasa</i>		1 Dr. N.K.Dua (Chairperson) 2 Dr. R.K.Bhaskar (Convener) 3 Dr. Sushma Sharma <i>Spsname</i> 4 Dr. Ritu Lall <i>Rall</i> 5 Dr. Gurvinder Singh <i>Gurinder</i> 6 Sh. M.S. Sharma
44	Result Verification Committee	54	Online Admission
	1 Dr. Sushma Sharma (Convener) <i>Spsname</i> 2 Dr. Deepa Juneja <i>Deepa</i> 3 Dr. Poonam Adhlakha <i>Poonam</i> 4 Sh. Harish Chander <i>Harish</i>		1 Dr. Gurvinder Singh (Nodal Officer) <i>Gurinder</i> 2 Dr. Manasa Rai <i>Manasa</i> 3 Sh. Sanjay Khitha, Clerk 4 Sh. Naresh Kumar, Clerk
45	Momento/Prizes Committee		
	1 Dr. Sushma Sharma (Convener) <i>Spsname</i> 2 Dr. Deepa Juneja <i>Deepa</i> 3 Dr. Poonam Adhlakha <i>Poonam</i> 4 Ms. Payal Gulati <i>Payal</i>		

NOTE
14/8/22

55	Lesson Plan Review Committee	60	Apex Committee for Anti Ragging
	1 Dr. R.K.Bhaskar 2 Dr. Ritu Lall <i>Rallu</i>		1 Dr. N.K.Dua, Principal 2 Dr. R.K.Bhaskar Member <i>Dr. R.K.</i>
56	Bus Management Committee		3 Dr. Sushma Sharma, Membr Secretary <i>Sushma</i>
	1 Dr. Satish Narwal <i>Satish</i> 2 Dr. Suman <i>Suman</i>		4 Dr. Gurvinder Singh, Member <i>Gur</i>
57	Incharges Smart Class Rooms	61	Anti Ragging Squad
	1 Dr. Gurvinder Singh 2 Dr. Anshu Ahuja		1 Mrs. Urmil Dalal <i>Urmil</i>
58	University Outreach Programme		2 Dr. Shalini Sharma <i>Shalini</i>
	1 Dr. Ritu Lall <i>Rallu</i> 2 Dr. Umesh Kumar <i>Umesh</i>		3 Dr. Mamta Rani <i>Mamta</i>
	Advisory Committee		4 Dr. Vikas Kumar <i>Vikas</i>
	1 Dr. N.K.Dua (Chairperson) <i>N.K.Dua</i> 2 Dr. Shalini Sharma (YRC Counsellor) <i>Shalini</i> 3 Dr. Vikas Kumar (NCC Officer Boys) <i>Vikas</i> 4 Dr. Manasa Rai (NCC Officer Girls) <i>Manasa</i> 5 Dr. Suman (NSS Officer Girls) <i>Suman</i> 6 Sh. Harish Chander (NSS Officer Boys) <i>Harish</i>		5 Dr. Satish Narwal <i>Satish</i>
59	SC/BC and other Scholarship	62	Anti Sexual Harashment Committee
	1 Dr. R.K.Bhaskar (Nodal Officer) 2 Dr. Shalini Sharma <i>Shalini</i> 3 Dr. Gurvinder Singh <i>Gur</i> 4 Dr. Mamta Rani <i>Mamta</i> 5 Dr. Manasa Rai <i>Manasa</i>		1 Dr. Shalini Sharma (Convener) <i>Shalini</i> 2 Dr. Gurvinder Singh <i>Gur</i> 3 Dr. Mamta Rani <i>Mamta</i> 4 Dr. Umesh Kumar <i>Umesh</i> 5 Dr. Suman <i>Suman</i>
		63	Equal Opprtunity Cell & Committee for differently abled students
			1 Dr. Manasa Rai (Convener) <i>Manasa</i> 3 Dr. Satish Narwal <i>Satish</i>

N.K.Dua
14/08/2022
(Dr. N.K.Dua)
Principal



From

Principal Secretary Govt. of Haryana,
Higher Education Department,
Haryana, Chandigarh.

All the Principals,
Govt. Aided Private Colleges in State of Haryana.

Memo No. KW 8/36-2009 C-IV (3)
Dated, Panchkula, the 12-12-2022

Subject: Revised criteria for the recruitment of Assistant Professor and
Principals in Govt. Aided Private Colleges in State of Haryana.

Kindly refer to the subject cited above.

The revised criteria for the recruitment of Assistant Professors and
Principals in Govt. Aided Private Colleges in State of Haryana has been approved
by the State Government. The copy of the revised Criteria is enclosed herewith for
further necessary action.

This issues with the approval of the Competent Authority.

Encls : 1 to 4 pages.

Agreement
Deputy Director C-IV
for Principal Secretary to Govt. Haryana
Higher Education Department,
Haryana.

Endst. No. Even

Dated Panchkula 12-12-2022

A copy is forwarded to the following for information and necessary
action :-

1. The Registrar, Kurukshetra University, Kurukshetra.
2. The Registrar, Maharishi Dayanand University, Rohtak
3. The Registrar, Ch. Devi Lal University, Sirsa.
4. The Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur
Kalan (Sonapat).
5. The Registrar, Indira Gandhi University, Meerpur (Rewari).
6. The Registrar, Ch. Ranbir Singh University, Jind.
7. The Registrar, Ch. Bansi Lal University, Bhiwani.
8. The Registrar, Gurugram University, Gurugram.
9. The Registrar, Dr. B.R.Ambedkar, National Law University, Rai,
Sonipat.
10. The Registrar, Maharishi Balmiki Sanskrit University, Mundri,
Kaithal.

Agreement
Deputy Director C-IV
for Principal Secretary to Govt. Haryana
Higher Education Department,
Haryana.

6.2.2

E.mail- hechrycollege4@gmail.com

e-mail
1. A copy to Haryana Principal -
G.B.
2. Appointment - Rule file
Principals
12.12.

①

**CRITERIA FOR SELECTION OF ASSISTANT PROFESSORS IN GOVT.
AIDED PRIVATE COLLEGES IN THE STATE OF HARYANA**

Category	Marks
I. Academic Record	40 Marks
II. Additional Qualifications	15 Marks
III. Teaching Experience and Research	20 Marks
IV. Co-curricular Activities	7.5 Marks
V. Sports	5 Marks
VI. Interview	12.5 Marks
TOTAL :	100 Marks

I. Academic Record: Maximum 40 marks

Sr. No.	Particulars	Marks
1	Above 55 % marks in Master's degree	0.4 mark for each percentage
2.	Above 55 % marks in Graduation	0.3 mark for each percentage
3	Above 55 % marks in 10+2	0.2 mark for each percentage
4	Above 55 % marks in Matriculation	0.1 mark for each percentage

II. Additional Qualification: Maximum 15 Marks

Sr. No.	Particulars	Marks
1	Graduation with Honours in the relevant subject	03 Marks
2	Ph.D.	10 Marks
3	JRF	05 Marks
4	NET	03 Marks
5	SLET/SET	02 Marks

III. Teaching Experience and Research: Maximum 20 marks

A. Teaching Experience: Maximum 10 marks

Sr. No.	Particulars	Marks
1	Teaching experience after acquiring eligibility qualifications in the relevant subject	1 mark for each academic year (0.5 mark per Semester)

B. Research: Maximum 10 marks

Sr. No.	Particulars	Marks
1	Research Publications	3 marks for each research publications published in Peer-Reviewed or UGC-listed Journals
2	Paper Presentation in Conferences	International (Abroad) - 05 each
		International (Within country) - 3 each
		National - 2 each
		State/University - 1 each

SAT JINDA KLAYANA COLLEGE, KALANAUR (ROHTAK)

Policy Document of Grievance Redressal Cell

The college has Grievance Redressal Cell to redress the grievances of the students. The students approach the cell to voice their grievances regarding academic matters, library and other services. A student can put his/her grievances in Grievance box installed in/at the administrative block or call the members of the committee on the phone numbers written on the flex boards installed at various places in the college.. The cell redresses the grievances by sorting out the problems promptly and judiciously.

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the students and to maintain a harmonious educational atmosphere in the institute.

A Grievance Cell is constituted for the redressal of the problems reported by the students of the college with the following objectives:

- Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial relationship among one another
- Ensuring the students to express their grievances/problems freely and frankly without any fear of being victimized and discriminated,
- Suggestion/complaint box is installed in front of the Administrative block in which the students, who wants to remain anonymous, put in writing their grievances and their suggestions for improving the Academics/Administration in the college.
- Advising students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the students to refrain from inciting students against other students, teachers and college administration.
- Although the Anti-ragging cell and Anti Sexual Harassment Cell are in place, the student may bring any incident of ragging or sexual harassment to the notice of this committee. This committee will ensure speedy action and protection of the student.